

PRACTISING AUDITOR COMPETENCY FRAMEWORK 2024



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SCOPE AND PURPOSE

The ICAEW Practising Auditor Competency Framework ("The Framework") is issued as non-mandatory guidance to support members as they develop competency in their role as audit professionals. It is not a required framework for becoming or acting as an RI, rather it is to help audit professionals consider the competencies they should look to achieve as they move towards this role, and while in the role.

The Framework is not a complete list of all skills and competencies an RI should achieve, rather it is based on the Professional Competency Areas specified in respect of Responsible Individuals (referred to as *Engagement Partners*) within International Education Standard 8 (IES8) and may be read in conjunction with IES8. The Framework builds on IES8 guidance to cover an auditor's progression, from newly qualified to Responsible Individual (RI). The Framework includes responsibilities of RIs regarding Quality Management on audits.

Professional Competence goes beyond knowledge of principles, standards, concepts, facts, and procedures. It requires the integration and application of:

- Domain knowledge (including technical competence)
- · Professional skills, and
- Professional values, behaviours and ethics.

The Framework is designed as a **self-assessment diagnostic tool** to help auditors to identify their individual learning needs*.

The Framework does not extend to the responsibilities of the engagement quality control reviewer and a firm.

RESPONSIBLE INDIVIDUAL

To become an RI an individual member

- must hold an Audit Qualification and Practising Certificate
- be nominated for appointment as an RI by a firm of registered auditors
- be approved by ICAEW.

*ICAEW learning resources available to support members in developing skills and competencies will be cross referenced to the published version of The Framework.

THE FRAMEWORK

- 1. Competencies within The Framework have been categorised across three levels of responsibility, as below:
 - Qualified
 - Manager
 - Responsible Individual

It is acknowledged that categorising competencies through 'discrete' levels of responsibility will result in a significant population of individuals who do not fall neatly within one of these three levels. Each member's journey is different, and it is recognised that experience is gained in a non-linear manner. The Framework has been designed to be applied flexibly, to select the appropriate skills and competencies expected of an individual based on their experience, and to assess against the skills and competencies identified.

- 2. Some competencies may be achieved before qualification. The Framework builds on the competency/skills 'ladders' requirements within ACA training (ICAEW Professional development: an overview for employers | ICAEW).
- **3.** A competency scale has been incorporated, for a member to assess his/her level of competency, as below:

LEVEL 1 Competency

(demonstrates requisite knowledge and skills)

LEVEL 2 Proficiency

(demonstrates mastery of knowledge and skills)

LEVEL 3 Expertise

(demonstrates authoritative knowledge, holistic understanding)

- **4.** If using the Framework, Qualifieds and Managers should consider how they demonstrate competency (Level 1) against the skills and competencies identified as appropriate to the individual's level of responsibility.
- **5.** RIs should consider how they demonstrate expertise (Level 3) against RI competencies.
- **6.** Examples would be helpful as evidence to support self-assessment against each competency.

COMPETENCY SCALE

LEVEL 1 - Demonstrates Competency **LEVEL 2** - Demonstrates Proficiency **LEVEL 3** - Demonstrates Expertise

Level (click as appropriate, using the scale below) 1



				RESPON	ISIBILIT	Y LEVEL				Example(s) achieved of this competency area in	compete	ion of this ency area	part of r	videnced as my appraisal	
COMPETENCY AREA		Qualified			Manager		Respons	sible Indivi	idual (RI)	my work, with date		achievement with my manager		process in my organisation	
Technical (IES) a) Audit b) Financial Accounting & Reporting e) Taxation	knowledg standards this with k	ely mainta ge of audit s and supp knowledge ging issue	i ng blement e of new	You apply standards more com using app resources present so issues (a)	appropri plex situate ropriate to resear	iately to ations, ch and	active inv	the audit volvement is of the au nent (a)	during	Please type below:	Yes No Date		Yes No Date		
f) Technology	1	2	3	1	1 2 3			2	3						
Technical (IES) a) Audit b) Financial Accounting &	knowledg financial r requireme	actively maintain vledge of relevant accounting and reporting issues to determine whether an entity has				accounti issues to an entity	uate finan ng and rep determine has prepa respects, f	oorting e whether ired, in all	Please type below:	Yes No		Yes			
Reporting e) Taxation f) Technology	requirements and are technically up to date including new and emerging issues (b) whether an entity has prepared, in all material respects, financial statements in accordance with the applicable financial reporting framework and regulatory requirements (including UK GAAP, IFRS) (b)					rdance financial rk and nents	with the reporting regulator	nts in accor applicable g framewo ry requirer g UK GAA	financial rk and nents		Date		Date		
	1	1 2 3 1 2 3				1	2	3							

		RESPONSIBILITY LEVEL		Example(s) achieved of this competency area in	Discussion of this competency area	Used/evidenced as part of my appraisal	
COMPETENCY AREA	Qualified	Manager	Responsible Individual (RI)	my work, with date	achievement with my manager	process in my organisation	
Technical (IES) (a) Audit (b) Financial Accounting & Reporting		You recognise the circumstances under which it may be necessary to bring in expertise in technology to support assurance processes (f)		Please type below:	Yes No Date	Yes No Date	
(e) Taxation (f) Technology		1 2 3			Date	Date	
Technical (ISA) Quality/quality Management	You perform all work in compliance with professional standards and applicable legal and regulatory requirements	You supervise and review work of engagement teams to ensure compliance with professional standards and applicable legal and regulatory requirements	You evaluate the information and communications technologies (Technology) environment to identify controls that relate to the financial statements to determine the impact on the overall audit strategy (f)	Please type below:	Yes No Date	Yes No Date	
	1 2 3	1 2 3	1 2 3				
Technical (ISA) Quality/quality Management	You promote an environment and contribute to a culture in which trainees and teams can raise concerns without fear of reprisals	You identify issues and risks within audit engagements and take timely action to address audit risks (and maximise audit effectiveness)	You develop an appropriate audit opinion and related auditor's report, including description of key audit matters as applicable (a)	Please type below:	Yes No Date	Yes No Date	
	1 2 3	1 2 3	1 2 3				
Technical (ISA) Quality/quality Management			You anticipate issues and risks within audit engagements and take timely action to address audit risks (and maximise audit effectiveness)	Please type below:	Yes No Date	Yes No Date	

		RESPONSIBILITY LEVEL		Example(s) achieved of this competency area in	Discussion of this competency area	Used/evidenced as part of my appraisal
COMPETENCY AREA	Qualified	Manager	Responsible Individual (RI)	my work, with date	achievement with my manager	process in my organisation
Understanding the entity and its environment (IES) (c) Governance and risk management (d) Business environment (g) Business laws and regulations	You understand the governance structures and their effect on the overall audit strategy (c)	You review the governance structures and assess their impact on overall audit strategy (c)	You evaluate governance structures, understanding the different stakeholders, their interest in the business, and potential influence over management and risk assessment processes affecting the financial statements of an entity as part of the overall audit strategy (c)	Please type below:	Yes No Date	Yes No Date
Understanding the entity and its environment (IES)	1 2 3 You apply knowledge of an entity's strategy and regulatory and business	1 2 3 You analyse relevant industry, regulatory, and other external factors	1 2 3 You assess the entity's strategy and regulatory and business environment	Please type below:	Yes	Yes
(h) Finance and financial management	environment to identify areas of potential audit risk and evaluate the results in the areas of work performed (d)	that are used to inform audit risk assessments (including, but not limited to, market, competition, product technology, and environmental requirements) to ensure key risks have been identified, appropriately responded to and are consistent with expectations (d)	to identify areas of potential audit risk and evaluate the impact on overall audit strategy (d)		No Date	No Date
	1 2 3	1 2 3	1 2 3			

		RESPONSIBILITY LEVEL		Example(s) achieved of this competency area in	Discussion of this competency area	Used/evidenced as part of my appraisal
COMPETENCY AREA	Qualified	Manager	Responsible Individual (RI)	my work, with date	achievement with my manager	process in my organisation
Understanding the entity and its environment (IES) (h) Finance and	You know the importance of identifying suspected non-compliance with	You understand the implications of non-compliance with laws and regulations by clients and	You evaluate identified or suspected non-compliance with laws and regulations to determine	Please type below:	Yes	Yes
financial management	laws and regulations and the appropriate steps to take should such an issue arise (g)	the processes for reporting concerns (g)	the effect on the overall audit strategy and audit opinion (g)		Date	Date
	1 2 3	1 2 3	1 2 3			
Understanding the entity and its environment (IES) (h) Finance and	You consider the impact of financing available to the entity on the overall audit strategy (h)	You assess the various sources of financing available to, and used by, an entity to determine the impact on the overall audit	You review work undertaken to evaluate the entity's cash flow, budgets, and forecasts, as well as working capital	Please type below:	Yes No	Yes No
financial management		strategy (h)	requirements to determine the impact on the overall audit strategy (h)		Date	Date
	1 2 3	1 2 3	1 2 3			
Understanding the entity and its environment (IES)		You evaluate the entity's cash flow, budgets, and forecasts, as well as working		Please type below:	Yes	Yes
(h) Finance and financial		capital requirements to determine the impact on the overall audit strategy (h)			No	No
management		overall addit strategy (II)			Date	Date
		1 2 3				

			RESPON	ISIBILITY	LEVEL				Example(s) achieved of this competency area in	Discussion of this competency area		Used/evidenced as part of my appraisal	
COMPETENCY AREA	Qu	alified		Manager		Responsil	ble Individ	dual (RI)	my work, with date	achiev my ma	ement with nager	process in organisation	
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational	You commu effectively (i logical and v manner) me of each aud	in a clear, well-structured eeting the needs	of the inc	e knowled dustry and perations v am (i)	the	You set th audit eng communi consulting and effect high qual	pagements cating and g appropi tively to de	s , d riately eliver	Please type below:	Yes No Date		Yes No Date	
	1	2 3	1	2	3	1	2	3					
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational	You continu and reasses : drive efficien	ally prioritise s own work to ncy (j)	reporting	e financial g and audit knowledg ms (i)	t e within	You build relationsh through e stakehold and comr	nips include effective Her manag	gement	Please type below:	Yes No Date		Yes No Date	
	1	2 3	1	2	3	1	2	3					
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational	You use opp learn from o	portunities to others (j)	team and ensure ef	age and icate with t I stakehold ffective del ution of au	lers to ivery	Where po behaviou are identi challenge to change behaviou the organ	ral issues fied, you a e others se e non incli rs at all lev	actively eeking usive vels in	Please type below:	Yes No Date		Yes No Date	
	1	2 3	1	2	3	1	2	3					

				RESPON	ISIBILIT	Y LEVEL				Example(s) achieved of this competency area in		ssion of this etency area	Used/evidenced as part of my appraisal	
COMPETENCY AREA	Q	ualified			Manager		Responsi	ble Indivi	dual (RI)	my work, with date		vement with anager	process	
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational	in maintain profession you are fac	ning your alism whei ced with	whenever performance and				You conti on your o and ident which you personal	wn perfo tify ways in u could im	rmance n nprove	Please type below:	Yes No Date		Yes No Date	
	1	2	3	1	2	3	1	2	3					
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational	You recogn where to s and when upwards (j	eek assista to report is	ance	You creat in which of teams can without for (j) (k)	engagem n raise coi	ent ncerns	You are a coach, procontinuou and "off to develo your firm	oviding us "on the he job" gu p person	job" uidance	Please type below:	Yes No Date		Yes No Date	
	1	2	3	1	2	3	1	2	3					
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational	You contin reflect on y performan identify wa you could personal e	your own nce and ays in which improve		You are e and coac and team professio (j) (k)	hing indiv	riduals	You prom in which the feel assurability to without for (psychologic) (j) (k)	eam men ed in thei raise cond ear of rep	nbers r cerns risal	Please type below:	Yes No Date		Yes No Date	
	1	2	3	1	2	3	1	2	3					

				RESPON	ISIBILIT	Y LEVEL				Example(s) achieved of this competency area in	Discussion competer	ncy area	Used/eviden	praisal
COMPETENCY AREA	(Qualified			Manager		Responsi	ble Indivi	dual (RI)	my work, with date	achievem my manag		process in my organisation	
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational	You take responsibility for your own actions and your own continuing professional development (j) You lead teams of different size and complexity to complete audits effectively (k)				You evaluindepend compete engagem including	dence and nce of the nent team)	Please type below:	Yes No Date		Yes No Date			
	1	2	3	1	2	3	1	2	3					
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational	You lead a effectively audits, procomplete review (k)	y on less esenting d audit fil	ess complex available resources to achieve task objectives			nents by	nip and ent of	Please type below:	Yes No Date		Yes No Date			
	1	2	3	1	2	3	1	2	3					
Skills (IES) (i) Interpersonal and communication				You ident team dev and share	eľopmen	t needs	You cont appropri resourcin	ately to th		Please type below:	Yes		Yes	
(j) Personal (k) Organisational				and expe	rience to		strategy sufficient recruited	to help er auditors , trained a	isure are and		No Date		No Date	
							retained at firm level (k)		GI (K)		Dute		Date	
				1	2	3	1	2	3					

		RESPONSIBILITY LEVEL		Example(s) achieved of this competency area in	Discussion of this competency area	Used/evidenced as part of my appraisal
COMPETENCY AREA	Qualified	Manager	Responsible Individual (RI)	my work, with date	achievement with my manager	process in my organisation
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational		You identify organisational barriers and escalate issues to ensure these do not compromise effective audit delivery by harnessing effort through teamwork and collaboration (k)		Please type below:	Yes No Date	Yes No Date
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational		You monitor and manage teams effectively, ensuring workload and resources are appropriate to maintaining audit quality (k)		Please type below:	Yes No Date	Yes No Date
Skills (IES) (i) Interpersonal and communication (j) Personal (k) Organisational		You demonstrate effective project management, managing information flows, work scheduling and client expectations to facilitate the delivery of high quality audits (k)		Please type below:	Yes No Date	Yes No Date

COMPETENCY				RESPON	SIBILIT	Y LEVEL				Example(s) achieved of this competency area in	Discussion of this competency area	Used/evidenced as part of my appraisal
COMPETENCY AREA		Qualified		ı	Manager		Responsi	ble Indivi	dual (RI)	my work, with date	achievement with my manager	process in my organisation
Professionalism (Values, Ethics) (IES) (I) Commitment to the public interest (m) Professional Scepticism and professional judgement	You behav all profess upholding self, firm a	ional dea the repu	lings tation of	You contin and embe profession all stages o	d ethical al values	and through	You follow established tendering the firm ca appropria audit (I)	ed process for work an deliver	ses only where the	Please type below:	Yes No Date	Yes No Date
(n) Ethical principles	1	2	3	1	2	3	1	2	3			
Professionalism (Values, Ethics) (IES) (I) Commitment to the public interest (m) Professional Scepticism and professional judgement	You identi threats to independ wherever required (I	personal ence and and when	consult	You take re compliand standards	e with et	hical	You are a leader, ap profession scepticism of the aud	pplying nal judger n during a	nent and	Please type below:	Yes No Date	Yes No Date
(n) Ethical principles	1	2	3	1	2	3	1	2	3			
Professionalism (Values, Ethics) (IES) (I) Commitment to the public interest (m) Professional Scepticism and professional judgement	You obser in all enga interaction	gements		You apply thought (rijudgemen scepticism informatio evaluate thapparent i and ensure evidence i support co	easoning t, profess) when a n to iden ne implica nconsiste e sufficier s obtaine	sional nalysing tify and ations of encies nt audit	You are hi the face o pressures your comprotecting interest (I)	f challeng demonsti mitment to g the publ	ges and rating o	Please type below:	Yes No Date	Yes No Date
(n) Ethical principles	1	2	3	1	2	3	1	2	3			

				RESPON	ISIBILITY	Y LEVEL				Example(s) achieved of this competency area in	Discussion of this competency area	Used/evidenced as part of my appraisal
COMPETENCY AREA		Qualified			Manager		Responsi	ble Individ	dual (RI)	my work, with date	achievement with my manager	process in my organisation
Professionalism (Values, Ethics) (IES) (I) Commitment to the public interest (m) Professional Scepticism and professional judgement	to objective	You recognise threats to objectivity and independence (I) 1 2 3			the ability e to devel c ate reporti g and aud omote and erest (n)	opments ng, lit that	You place values and centre of a making pa dealing w	d ethics at all decisio articularly	t he n when	Please type below:	Yes No Date	Yes No Date
(n) Ethical principles	1	2	3	1	2	3	1	2	3			
Professionalism (Values, Ethics) (IES) (I) Commitment to the public interest (m) Professional Scepticism and	evidence	You critically assess evidence in reaching conclusions (m)					You are recognised as a role model for demonstrating ethical behaviour within the office and firm (I)			Please type below:	Yes No Date	Yes No Date
professional judgement (n) Ethical principles	1	2	3				1	2	3			
Professionalism (Values, Ethics) (IES) (I) Commitment to the public interest (m) Professional Scepticism and professional judgement	You demo independ questionin informatio possible o (m)	ent thoug ng to pres on on issue	ent clear es, and				You take r ensuring of ethical state commercial	compliand andards al	e with nead of	Please type below:	Yes No Date	Yes No Date
(n) Ethical principles	1	2	3				1	2	3			

		RESPONSIBILITY LEVEL		Example(s) achieved of this competency area in	Discussion of this competency area	Used/evidenced as part of my appraisal
COMPETENCY AREA	Qualified	Manager	Responsible Individual (RI)	my work, with date	achievement with my manager	process in my organisation
Professionalism (Values, Ethics) (IES) (I) Commitment to the public interest (m) Professional Scepticism and professional judgement	You use a questioning mind to identify information bias or contradictions between information, or flawed assumptions (m)		You set the tone for engagements, empowering and supporting teams to develop and apply professional scepticism and judgement (m)	Please type below:	Yes No Date	Yes No Date
(n) Ethical principles	1 2 3		1 2 3			
Professionalism (Values, Ethics) (IES) (I) Commitment to the public interest (m) Professional Scepticism and professional judgement (n) Ethical principles			You are a role mode l for current and prospective RIs recognised inside and outside the firm for focusing on the public interest (n)	Please type below:	Yes No Date	Yes No Date
Professionalism (Values, Ethics) (IES) (I) Commitment to the public interest (m) Professional Scepticism and professional judgement (n) Ethical principles			You are a thought leader , with the ability to contribute to the application, development and improvement of accounting and auditing standards in the public interest, including new and emerging issues. (n)	Please type below:	Yes No Date	Yes No Date

TABLE A: LEARNING OUTCOMES FOR THE PROFESSIONAL COMPETENCE OF AN ENGAGEMENT PARTNER (SOURCE: IES8 Revised October 2019)

Competence Areas (IES 8)	Learning Outcomes
(a) Audit	(i) Lead the audit through active involvement during all phases of the audit engagement.
	(ii) Lead the identification and assessment of the risks of material misstatement.
	(iii) Develop an audit plan that responds to the risks of material misstatement identified.
	(iv) Evaluate responses to the risks of material misstatement.
	(v) Conclude on the appropriateness and sufficiency of all relevant audit evidence, including contradictory evidence, to support the audit opinion.
	(vi) Evaluate whether the audit was performed in accordance with International Standards on Auditing or other relevant auditing standards, laws, and regulations applicable to an audit of the financial statements.
	(vii) Develop an appropriate audit opinion and related auditor's report, including a description of key audit matters as applicable.
(b) Financial accounting and reporting	(i) Evaluate whether an entity has prepared, in all material respects, financial statements in accordance with the applicable financial reporting framework and regulatory requirements.
	(ii) Evaluate the recognition, measurement, presentation, and disclosure of transactions and events within the financial statements in accordance with the applicable financial reporting framework and regulatory requirements.
	(iii) Evaluate accounting judgments and estimates, including fair value estimates, made by management.
	(iv) Evaluate the fair presentation of financial statements relative to the nature of the business, the operating environment, and the entity's ability to continue as a going concern.

Competence Areas (IES 8)	Learning Outcomes
(c) Governance and risk management	(i) Evaluate corporate governance structures and risk assessment processes affecting the financial statements of an entity as part of the overall audit strategy.
(d) Business environment	(i) Analyze relevant industry, regulatory, and other external factors that are used to inform audit risk assessments including, but not limited to, market, competition, product technology, and environmental requirements.
(e) Taxation	(i) Evaluate procedures performed to address the risks of material misstatement in the financial statements in respect of taxation, and the effect of the results of these procedures on the overall audit strategy.
(f) Information and communications technologies	(i) Evaluate the information and communications technologies (ICT) environment to identify controls that relate to the financial statements to determine the impact on the overall audit strategy.
(g) Business laws and regulations	(i) Evaluate identified or suspected non-compliance with laws and regulations to determine the effect on the overall audit strategy and audit opinion.
(h) Finance and financial management	(i) Evaluate the various sources of financing available to, and financial instruments used by, an entity to determine the impact on the overall audit strategy.
	(ii) Evaluate an entity's cash flow, budgets, and forecasts, as well as working capital requirements to determine the impact on the overall audit strategy.
(i) Interpersonal and communication	(i) Communicate effectively and appropriately with the engagement team, management, and those charged with governance of the entity.
	(ii) Evaluate the potential impact of cultural and language differences on the performance of the audit.
	(iii) Resolve audit issues through effective consultation when necessary.

Competence Areas (IES 8)	Learning Outcomes
(j) Personal	(i) Promote lifelong learning.
	(ii) Act as a role model to the engagement team.
	(iii) Act in a mentoring or coaching capacity to the engagement team. $ \\$
	(iv) Promote reflective activity.
(k) Organizational	(i) Evaluate whether the engagement team, including auditor's experts, collectively has the appropriate objectivity and competence to perform the audit.
	(ii) Manage audit engagements by providing leadership and project management of engagement teams.
(I) Commitment to the public interest	(i) Promote audit quality and compliance with professional standards and regulatory requirements with a focus on protecting the public interest.
(m) Professional skepticism and professional judgment	(i) Apply professional judgment in planning and performing an audit and reaching conclusions on which to base an audit opinion.
	(ii) Promote the importance of the application of professional skepticism during all phases of the audit engagement.
	(iii) Apply professional skepticism to critically assess audit evidence obtained during the course of an audit and reach well-reasoned conclusions.
	(iv) Evaluate the impact of individual and organizational bias on the ability to apply professional skepticism.
	(v) Apply professional judgment to evaluate management's assertions and representations. $ \\$
	(vi) Resolve audit issues using critical thinking to consider alternatives and analyze outcomes.

Competence Areas (IES 8)	Learning Outcomes
(n) Ethical principles	(i) Promote the importance of compliance with the fundamental principles of ethics. $\!\!^{3}$
	(ii) Evaluate and respond to threats to objectivity and independence that can occur during an audit.

3. The Fundamental Principles, IESBA Handbook of the International Code of Ethics for Professional Accountants (including International Independence Standards) - 2018 Edition, Section 110.

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Chartered accountants are talented, ethical and committed professionals. ICAEW represents more than 208,000 members and students around the world. 99 of the top 100 global brands employ ICAEW Chartered Accountants.*

Founded in 1880, ICAEW has a long history of serving the public interest and we continue to work with governments, regulators and business leaders globally. And, as a world-leading improvement regulator, we supervise and monitor around 11,500 firms, holding them, and all ICAEW members and students, to the highest standards of professional competency and conduct.

We promote inclusivity, diversity and fairness and we give talented professionals the skills and values they need to build resilient businesses, economies and societies, while ensuring our planet's resources are managed sustainably.

ICAEW is the first major professional body to be carbon neutral, demonstrating our commitment to tackle climate change and supporting UN Sustainable Development Goal 13.

ICAEW is a founding member of Chartered Accountants Worldwide (CAW), a global family that connects over 1.8m chartered accountants and students in more than 190 countries. Together, we support, develop and promote the role of chartered accountants as trusted business leaders, difference makers and advisers.

We believe that chartered accountancy can be a force for positive change. By sharing our insight, expertise and understanding we can help to create sustainable economies and a better future for all.

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* includes parent companies. Source: ICAEW member data February 2024, Interbrand, Best Global Brands 2023

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